

अखिल भारतीय वरिष्ठ नागरिक महासंघ
ALL INDIA SENIOR CITIZENS' CONFEDERATION
I. MEMORANDUM OF ASSOCIATION

1. Name : The name of the Association shall be ALL INDIA SENIOR CITIZENS' CONFEDERATION, hereinafter called "the Confederation" (and abbreviated as "AISCCON").

It will be written in Hindi as "अखिल भारतीय वरिष्ठ नागरिक महासंघ" and abbreviated as "आइस्कॉन"

2. Area of Operation : The area of operation of the Confederation shall be the whole of India.

3. Registered Office : The Registered Office of the Confederation shall be located at the place of Jyeshtha Nagarik Bhavan, Plot No. 7C. Behind Gaondevi Mandir, Sector 12, Nerul (West), Navi Mumbai – 400 706.

Administrative Office: The Administrative Office of the Confederation shall be located at a place convenient to President/Secretary General, as decided by the Central Council.

4. A) Vision and Mission of AISCCON

Vision

- To be a prime organisation in India ensuring purposeful and dignified life with care and love for Senior Citizens, and
- To help organise the Senior Citizens in the country and to get them affiliated through Associations and Federations to the Confederation.

Mission

- To be a Civil Society for all ages in India for welfare of Senior Citizens and, in particular, to ensure sustainable quality and dignity of their life.
- To create an environment where seniors live with self-respect, dignity and confidence and participate in overall progress of the society, and
- To utilise rich experience and vast knowledge of seniors to improve the life style of public in general, and Senior Citizens in particular, both in rural and urban areas.

B) Aims & Objects : The aims and objects of the Confederation are-

- i) To improve the quality of life and to enhance the dignity of the senior citizens to make the respected and valued members of the society;
- ii) To help organize Federations / Associations of Senior Citizens and also other societies, associations, clubs etc. devoted to the welfare of senior citizens and get them affiliated to the Confederation;
- iii) To co-ordinate the activities of Senior Citizens' Organizations / Federations;
- iv) To study the problems of senior citizens in rural and urban areas and to work for their solution;
- v) To utilize the experience and knowledge of the senior citizens for the benefit of the society;
- vi) To create an awareness in the society of their responsibilities towards seniors;
- vii) To strengthen the ability and commitment of the family to provide care to older persons and to foster amiable multi-generational relationships;
- viii) To popularize the concept of lifelong preparation for old age at the individual and society levels and to facilitate productive ageing;
- ix) To hold conferences, workshops, seminars, lectures, public meetings, camps on matters of interest to senior citizens;
- x) To encourage, support and/or establish medical facilities for the senior citizens;
- xi) To encourage, support and/or establish old age homes, respite care homes, hostels, day-care centres, multi-purpose centres and holiday resorts for the senior citizens;
- xii) To take up matters relating to senior citizens with the local State/ Central Governments/appropriate authorities;

- xiii) To co-operate with organizations o India and abroad having similar aims and objects; i.e. to encourage, support and/or establish old age homes, hostels, day-care centres, multi-purpose centres and holiday resorts etc., for the senior citizens;
- xiv) To undertake/promote study of and research in Gerontology and Geriatrics in all their aspects and disseminate the useful knowledge and skills for the benefit of senior citizens;
- xv) To help the Central and State Governments in devising suitable schemes to ensure that the funds allocated for the welfare of senior citizens reach them;
- xvi) To collect subscriptions, donations and grants for the purpose of the Confederation, invest the funds not immediately required for any of its objects, as may be determined by the Executive Committee, in Bank deposits, securities, etc. as acceptable under the Societies Registration Act/Public Trusts Act and utilize all income and earnings solely towards the promotion of the aims and objects of the Confederation;
- xvii) To purchase, take lease of or otherwise acquire or dispose of a movable or immovable property the interest of the Confederation;
- xviii) To do all such other things as are cognate to the objects of the Confederation or are incidental or conducive to the attainment of the above aims and object.

II. RULES & REGULATIONS OF THE CONFEDERATION

1. Definitions:

- a. The 'Confederation' shall mean All India Senior Citizens Confederation;
- b. "Senior Citizen" means a person who has attained the age of 60 years, or as decided by Government of India from time to time.
- c. 'Central Council' shall mean the Central Council of the Confederation as prodded in these Rules. Central Council is the General Body of the Confederation.
- d. 'Executive Committee' shall mean the Executive Committee of the Confederation as provided in these Rules;

- e. 'Federation' shall mean State/Region/Union Territory level Federation of Senior Citizens Organisations in a State/Union Territory.

2. Membership

- i) Federation of the Associations or State-level/Regional Association of Senior Citizens in a State / Union Territory.

The principle of one State one Federation is deal. If there are more than one Federation in a State, they shall be persuaded to fore one State Federation. However, till then, all of them may also be considered for membership.

- ii) Association of Senior Citizens in a State/Region/Union Territory where a Federation does not exist.

Such Associations shall be persuaded to form a State-level Federation.

- iii) An institution / organization / society / club, business house interested in promoting and working for the welfare of senior citizens may also be given membership.

- iv) (a) **Patrons** - Persons paying Rs.3,500/- at a time to AISCCON will be called Patron Members.
- (b) **Grand Patrons** - Persons paying Rs.7,500/- at a time to AISCCON will be called the Grand Patron Members.
- (c) **Chief Patrons** - Persons paying Rs. 12,500/- at a time to AISCCON will be called Chief Patron Members.
- (d) **Privilege Members** - Persons paying Rs.25,000/- at a time to AISCCON will be called Privilege Members.
- (e) **Sustaining Members** - Corporate or Institution paying Rs.25,000/- per annum will be called Sustaining Member.

Patron / Grand Patron / Chief Patron / Privilege Member / Sustaining Member are entitled to receive AISCCON News for life.

The Membership fees, representation on the Central Council and privileges of Members will be decided by the Central Council from time to time.

Where there are more than one Association of Senior Citizens in a State / Union Territory, a State/Union Territory Federation shall be formed oaths a period of two years, which will be given representation on the Confederation. Till then the Associations will be given provisional affiliation.

Application for the membership of the Confederation shall be made in the prescribed form duly supported by proof of membership strength and sent to the Secretary General/ President along with prescribed subscription and admission fees. After approval by the President, serial number will be given and the applicant informed by a letter. The names of new entrants will be placed before the next meeting of the Executive Committee / Central Council for information. Every organisation / person applying for membership in the prescribed form shall also declare that he/she accepts the Memorandum of the AISCCON and agrees to abide by its Rules and Regulations.

3. Subscriptions - Annual subscription payable by each Association Of Federation on the strength of its membership shall be as under:

For Associations it shall be	:	Annual Subscription
Up to 2500 Members	..	Rs. 1,000/-
Above 2500 Members	..	Rs. 2,000/-

For Federations		Annual Subscription
Up to	5,000 Members	Rs. 3,000/-
5001 to	10,000 Members	Rs. 4,000/-
10001 to	20,000 Members	Rs. 5,000/-
20,001 to	50,000 Members	Rs. 8,000/-
50,001 to	1,00,000 Members	Rs. 10,000/-
1,00,001 to	2,00,000 Members	Rs. 12,000/-
2,00,001 to	3,00,000 Members	Rs. 14,000/-
Above	3,00,000 Members	Rs. 15,000/-

Subscription for the Institution shall be Rs. 2,000/- per year.

4. Admission Fee: For each Federation /Association/ Institution, the admission fee to be paid once only at the time of joining / rejoining the Confederation, shall be Rs. 500/- only.

The Central Council is authorised to change Admission Fee and all types of Membership subscriptions and slabs from time to time.

5. Termination of Membership - Membership can be terminated;

- i. By resignation: by giving a written notice of two months to the Confederation after paying all the dues;
- ii. By removal of the name on account of non-payment of subscription by due date i.e. 31st May The name shall be reinstated on payment of dues and a late fee of Rs. 100/ per year;
- iii. By removal of the name on the grounds of undesirable conduct.

Any member acting in contravention of the Aims & Objects or in any manner derogatory/detrimental to the interests of the AISCCON shall be Sable for removal on the recommendations of the Executive Committee and by a vote of two-third majority of Members present in the Central Council Meeting. An opportunity shall be given to the concerned member to offer an explanation In his defence before the Executive Committee takes any decision.

6. Central Council - The general control, management and direction of the policies and affairs of the Confederation shall be vested in the Central Council.

It is the General Body of the Confederation for all purposes and functions.

7. Composition of the Central Council

a) Institutional members - One representative nominated by each Institution.

b) Associations / Federations - shall elect / nominate their representative's on the strength of their membership as follows

For Associations it shall be	:	Number of Representatives Of the Central Council
Up to 2500 Members	..	1
Above 2500 Members	..	2

For Federations It shall be			Number of Representatives Of the Central Council
Up to	5,000	Members	2
5001 to	10,000	Members	3
10001 to	20,000	Members	4
20,001 to	50,000	Members	6
50,001 to	1,00,000	Members	8
1,00,001 to	2,00,000	Members	10
2,00,001 to	3,00,000	Members	12
Above	3,00,000	Members	15

c) Co-opted Members - The Central Council shall have the right to co-opt maximum three members on the Central Council, whose services for the cause of the Confederation are felt valuable and essential. Co-opted members shall enjoy all the rights of regular Central Council members except contesting for any office of the Central Council.

d) Ex-Officio Members - Immediate Past President and the Secretary General, the Chairman, Chief Editor, Treasurer and Secretary cum Managing Editor of AISCCON News Council shall be ex-officio members of the Central Council. They shall enjoy all the rights as regular Central Council members except contesting for any office of the Central Council.

8. Term of Office of the Central Council — The Central Council shall hold its office for a period of three years.

9. Vacancies — Any vacancy in the Central Council occurring during its tenure shall be filled by the Central Council by co-option and such appointment shall hold good for the remaining term of the Central Council.

10. Meetings of the Central Council-

a) Ordinarily the Central Council shall meet twice a year. The Secretary General will send the Notice for the meeting with the Agenda to the members 30 days in advance. The date and venue of the meeting shall be decided by the President in consultation with the Secretary General.

- b) Requisitioned Meeting - The President shall, on requisition signed by not less than 20 members of the Central Council, direct the Secretary General to convene a meeting of the Central Council. Such requisitioned meeting shall be held within 30 days from the date of receipt of the requisition stating the purpose thereof.

If there is no quorum as mentioned under Rule 11 within half an hour of the appointed time, the requisition meeting shall be dissolved. At the requisitioned meeting no other business other than that specified in the Notice shall be transacted.

- c) Special/Extra-ordinary Meeting of the Central Council — A Special/Extra-ordinary Meeting of the Central Council may be convened if so decided by the Executive Committee requiring decision of the Central Council on some specific and /or urgent matter. This Meeting shall not discuss any other subject except the subject/s mentioned in the Agenda. At least 21 days clear Sc Notice shall be given for such Meeting. The quorum shall be as mentioned under Rule 11.

11. Quorum - The quorum for a meeting of the Central Council shall be 1/3 of the members of the Central Council or 20, whichever is less.

If there is no quorum, the meeting shall stand adjourned and shall be held at the same place after half an hour to transact the same agenda (whether there is quorum or not)

12. Powers and functions of the Central Council –

- a) The Central Council shall administer the affairs of the Confederation in accordance with the Memorandum of Association and the Rules & Regulations;
- b) It shall approve the Annual Report, Annual Audited Statements of Amount and Budget Estimates;
- c) Introduce the Office - bearers of AISCCON, declared elected by the Returning Officer, every three years;
- d) Nominate Chairman, AISCCON News Council;
- e) Appoint the Chartered Accountant to audit the accounts, and fix his remuneration;

- f) Consider and pass resolutions or give directions on any matter brought before it by the Executive Committee.
- g) The Central Council shall have the right to appoint Special and Ad-hoc Committees, when found necessary and to delegate some of its powers to such Committees which shall be responsible to the Central Council. The President and / or one of the Secretaries shall be ex-officio member of such Committees.

The decision of the Central Council in all the matters shall be implemented by all the affiliated organizations/members in the spirit of bye-laws of AISCCON.

Annual General Meeting of the Central Council - The Annual General Meeting of the Central Council shall be held within six months of the end of the financial year (before 30. September every year) to consider the following agenda:

- i. Confirmation of Minutes of the last Central Council Meeting;
 - ii. Adoption of the Annual Report submitted by the Secretary General along with the Report on action taken on the decisions/resolutions of the last meetings;
 - iii. Adoption of the audited statements of account for the last financial year with the Audit Report;
 - iv. Approval of the Budget for the ensuing year;
 - v. Appointment of Chartered Accountant to audit the accounts, and fixing his remuneration;
 - vi. Official resolutions, if any;
 - vii. Election to the Executive Committee and representatives from Patron, Grand Patron, Chief Patron and Privilege Members to the Central Council (every three years).
 - viii. Any other subject with the permission of the Chair.
- h) The Central Council, on recommendations of the Executive Committee, has all the powers to modify the Election Rules, as and when required.

13. Executive Committee –

- a) The following office bearers of the Central Council shall form the Executive Committee which shall be the executive authority of the Central Council and as such shall have the power to carry into effect the policies and programmes of the Confederation as laid down by the Central Council, to which it shall be responsible. The Executive Committee Members shall be the Trustees of the Confederation and they shall be responsible for the funds of the Confederation jointly and severally during its tenure.

Elected Posts of the Executive Committee :

President	:	1
Vice Presidents	:	8
Secretary Organisation	:	1
Jt. Secretary Organisation	:	1
Jt. Secretaries	:	4

Nominated Posts of the Executive Committee:

Vice Presidents	:	2
(One of them shall be a female)		
Secretary General	:	1
Secretary Finance	:	1
Additional Secretary Finance	:	1
Jt. Secretaries	:	4
(One of them shall be a female, and One R. Secretary to assist the President)		
Chairman, AISCCON News Council	:	1

President shall nominate a suitable person as Chief Editor, AISCCON News. Secretary cum Managing Editor & Treasurer will be nominated by Chairman AISCCON News Council in consultation with Chief Editor and President AISCCON

Advisor - The Central Council may nominate a renowned person working in the field of ageing/gerontology or in the organisation of senior citizens, as Advisor to the Confederation.

President Emeritus - The Central Council, may nominate a Past President of AISCCON, who had substantially contributed in development of AISCCON as President Emeritus.

The number of office bearers, Elected and/or Nominated, shall be decided by the Central Council, as per the requirement from time to time.

The Immediate Past President of AISCCON, the Chief Editor, Managing Editor the Treasurer of AISCCON News shall be ex-officio members in the Executive Committee and Central Council.

- b) Election shall be conducted as per the Election Rules.
 - 1) It shall be the duty of Executive Committee to conduct elections every three years.
 - 2) The Returning officer and the Additional Returning officer, who shall neither be a member of the Executive Committee nor a contestant, proposer or seconder, shall be appointed by the Executive Committee who will carry out the election procedure.
 - 3) After conducting the election, the Returning Officer will declare the result in the Annual Central Council Meeting (AGM).
- c) The Executive Committee shall sign and execute on behalf of the Central Council all agreements, leases, assignment, assurances, deeds and document etc;
- d) The Executive Committee may commence, prosecute, defend, contest or submit to any civil, administrative, arbitration or other proceedings of enquiry for the furtherance of any of the aims and objects of the Confederation and engage experts, lawyers, agent and others for these purposes on such terms and conditions as the Executive Committee shall deem fit;
- e) Vacancies on the Executive Committee shall be filled by co-option in the Executive Committee Meeting, which that be ratified by ensuing Central Council Meeting
- f) Ordinarily the Executive Committee shall meet four times in a year. The Secretary General shall send the Notice of the meeting with the Agenda to the members of the Executive Committee 21 days in advance.
- g) Quorum for the meetings of the Executive Committee shall be Seven;
- h) The term of office of the Executive Committee shall be three years. The Executive Committee shall continue to hold office till the next elect. Executive Committee takes charge;

- i) Executive Committee Meeting on requisition — The President shall, on requisition signed by not less than seven members of the Executive Committee, direct the Secretary General to convene a requisition meeting of the Executive Committee, within 30 days of the date of requisition, stating the purpose thereof;
- j) A member remaining absent for three consecutive meetings of the Executive Committee, without leave, shall be deemed to have ceased to be a member of the Executive Committee.

14. Duties and Powers of the Office Bearers -

i. President –

- i. Shall be the Chairman of the Central Council and the Executive Committee;
- ii. Shall preside at the All India Conference organized by the Confederation;
- iii. Shall guide and control the work of the office-bearers and look after the harmony of the activities of the Confederation;
- iv. Shall interpret the rules and regulations and decide disputed points;
- v. Shall sanction bills for payment after they have been approved by the Secretary General or authorized by the Executive Committee;

He has authority to spend for the purpose of the Confederation a sum not exceeding Rs.50,000/- without the previous approval of the Secretary General or the Executive Committee;

- vi. Shall, in addition to his regular vote, have a casting vote in case of equality of votes.

- ii. **Vice Presidents** - In the absence of the President, the Vice President, in order of seniority, shall be the Chairman and as such he shall have the same duties and powers as are vested in the President.

The Vice President shall assist the President in his duties.

iii. **Secretary General –**

- i. Shall be in charge of the Central Office;
 - ii. Shall conduct all correspondence of the Confederation;
 - iii. Shall convene meetings and forward notices thereof, in time, in consultation with the President;
 - iv. Shall record and maintain the minutes of the Central Coed and Executive Committee meetings, special meetings and proceedings of the convention, send the Resolutions to the concerned authorities and follow them up, maintain all records, prepare Annual Report and help the Secretary Finance in preparation of the Budget in consultation with the President;
 - v. Shall approve the bills for payment;
 - vi. Is authorised to spend for the purposes of the Confederation a sum not exceeding Rs.30,000/- without previous sanction of the Executive Committee, but with the consent of the President.
 - vii. He may keep an imprest amount of Rs.10,000/- with him for sundry expenses.
- iv. **Secretary Organization -** Shall, in consultation with the President and the Secretary General,
- i. Try to organize senior citizens and form new Associations in areas where they are needed or are non-existent;
 - ii. contact the Associations in a State and Union Territory, bring them together and try to form a Federation of Senior Citizens Associations in the State and Union Territory;
 - iii. Contact the Federations/Associations which are dormant or non-functioning and revive them;
 - iv. Help small Federations/Associations grow in strength by giving them necessary guidance in laws, policy and programmes for welfare of Senior Citizens and help them to get registered.
- v. **Joint Secretary Organization -** Shall assist the Secretary Organization in his duties.

vi. **Joint Secretaries** - Shall carry out the duties of the Secretary General in their respective regions in consultation with the Secretary General. They shall assist the Secretary General in discharge of their duties.

vii. **Secretary Finance-**

- i. Shall be the financial officer of the Confederation;
- ii. Shall act under the directions of the President / Secretary General;
- iii. Shall collect subscriptions, donations, grants, etc., issue receipts and deposit them in banks as decided by the Central Council/Executive Committee. He shall cause to maintain the books of accounts properly and prepare six monthly and annual statements of account to be placed before the Executive Committee and Central Council. He shall prepare annual budget in consultation with the Secretary General and the President, and place it before the Executive Committee/Central Council for approval. He shall get the accounts audited and place them before the Annual Central Council Meeting, after approval in Executive Committee Meeting;
- iv. Shall operate the Bank Accounts and the investment of the Confederation jointly, in which, signature of the Secretary Finance or the Additional Secretary Finance shall be essential and the second signature shall be of the President or Secretary General.

viii. **Additional Secretary Finance** - Will have the powers of Secretary Finance and will assist the Secretary Finance in his duties.

15. Voting - All issues at the meetings of the Confederation shall be decided by show of hands or by ballot if demanded by the majority.

16. Financial Year- The financial year of the Confederation shall be from 1. April to 31. March or as decided by the Central Government.

17. Funds, Income & Utilization –

- a) The funds collected through subscription, admission fees, late fees, donations, etc. shall be kept in the Nationalized or Scheduled Banks in the name of the AISCCON. The sum received towards individual (Patron, Grand Patron, Chief Patron, Privilege Member) Membership shall be kept in Fixed Deposit in approved Banks in Government Securities and only the

interest earned thereon shall be utilised for the purposes of AISCCON. The Bank and Fixed Deposit Accounts and the investments shall be operated jointly by the Secretary Finance or Additional Secretary Finance and the President or the Secretary General.

- b) **Utilisation of Income** - The incomes and properties of the AISCCON shall be applied solely towards the promotion of the aims and objects of the. AISCCON as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise to the members of the AISCCON, provided that nothing herein contained shall prevent the payment in good faith, of remuneration to any officer or employee of the AISCCON or to any member or other person for services actually rendered to the AISCCON.
- c) **Powers to incur expenses** - The Executive Committee shall have the powers to incur such expenses from time to time as it considers necessary for the promotion and maintenance of the Aims and Objects of the AISCCON within the budgetary limits. The Secretary General shall have the powers to incur contingent expenses up to a limit fixed by the Executive Committee from time to time.

18. Provision For Loans & Deposits - The Executive Committee shall have the powers to also loans and accept deposits as per the following provisions:

To raise money in such manner as may be thought fit and in particular by the acceptance of temporary/fixed deposits with or without inter., by loans or mortgage of the movable/immovable property of the AISCCON, by loan or promissory notes and debentures perpetual or otherwise or by any other means, charge upon all or any property and funds of the AISCCON, both present and future.

19. Provision Regarding Purchase and Sale of Immovable Property - The Executive Committee, with the approval of the Central Council, shall have the rights to acquire and sell movable and immovable property for the achievement of the aims and objects of the AISCCON. The movable and immovable properties shall be entrusted to the Executive Committee who shall manage the same.

20. Audit of Accounts - The accounts of the Confederation shall be audited for each financial year by a Chartered Accountant duly appointed for the purpose, at the Annual Central Council Meeting.

21. Jurisdiction - All disputes against the AISCCON shall be subject to the jurisdiction of Navi Mumbai, Maharashtra only.

22. Amendment to the Constitution-

- i) Any alteration, extension or abridgement, in the aims and objects of the Confederation, shall be subject to the provisions of Sections 12 & 12A of the Societies Registration Act, 1860;
- ii) Any addition, deletion or alteration in the Rules shall be made with 3/5 majority of members present and entitled to vote and subject to provisions of Sections 12 & 12A of the Societies Registration Act, 1860.

23. Dissolution — The provisions of the Societies Registration Act, 1860, Section 13 & 14 shall apply to the dissolution of the Confederation.

अखिल भारतीय वरिष्ठ नागरिक महासंघ
ALL INDIA SENIOR CITIZENS' CONFEDERATION

Application Form

Patron / Grand Patron / Chief Patron :

Privilege Member:

Sustaining Membership :

--

Name in Full Shri. /Smt. : _____

Address : _____

_____ Pin _____

Telephone / Mobile No. _____ e-mail _____

Date of Birth : _____ Date of Marriage : _____

Blood Group : _____ Education Qualifications : _____

Languages Known : _____

Occupation : _____

(if retired, please state details of previous

Employment with last position held) : _____

Personal Hobbies & areas of interest : _____

How far you can take active part in the Confederation

General Health : _____

Type of Membership1) Patron

Rs. 3,500/-

Applied

2) Grand Patron

Rs. 7,500/-

3) Chief Patron

Rs. 12,500/-

4) Privilege Member

Rs. 25,000/- (Minimum One Time)

5) Sustaining Member

Rs. 25,000/- (Annual for Business House
or Corporate Organizations)

Declaration : I agree to abide by the MEMORANDUM, RULES & REGULATIONS OF
AISCCON

Place : _____

Date : _____

Signature

FOR OFFICE USE ONLY

Received Membership Fees of Rs. _____ in CASH / By CHEQUE / D.D. No.

_____ dated _____ Receipt No. _____

dated _____

Treasurer, AISCCON

Admitted to the Membership at the Meeting of the Executive Committee held on

Secretary General, AISCCON

President, AISCCON

Note: Cheque / DD Should be drawn in the name of AISCCON

The above amount includes lifetime subscription of AISCCON News.

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ALL INDIA SENIOR CITIZENS' CONFEDERATION

B-8/602, Kaveri, Safal Complex, Sector-19A, Nerul, Navi Mumbai – 400 706.

(Regn. No. MAH 302/03/THANE under Societies Regn. Act, 1860)
(Regn. No. F/11854/Thane under the Bombay Public Trusts Act, 1950)

APPLICATION FOR AFFILIATION TO AISCCON

Date : _____

To,
The Secretary General
All India Senior Citizens' Confederation
Nerul, Navi Mumbai-400 706.
Dear Colleague,

We hereby apply for affiliation to AISCCON as State Federation / Association / Institution working for Senior Citizens. The particulars are given below. We have read the Constitution of AISCCON and agree to abide by it.

1. Name : _____
2. Address for Correspondence : _____
Pin _____ (Phone No. _____)
Email _____
3. Is the Federation / Association/
Institution Registered? : Yes No.
If yes, give Regn. No. & Date : No. _____ Date _____
(Enclose a copy of the Registration Certificate).
4. Date of Establishment : _____
5. Number of Members on roll : Male _____ Female _____ Total _____
(Out of them how many are Life members _____)
6. Name and Address of present Office-bearers :
 - i) President : _____
_____ (Ph. No. _____)
Email _____
 - ii) General Secretary: _____
_____ (Ph. No. _____)
Email _____
 - iii) Treasurer : _____
_____ (Ph. No. _____)
Email _____
7. D.D. payable to AISCCON at any Bank in Mumbai in enclosed for Admission Fee Rs. 500/- (to be paid once only) and Annual Subscription Rs. _____, Total Rs. _____.

Scale of Annual Subscription and representation on the Central Council of AISCCON:

For Associations it shall be :	Annual Subscription	Representatives on Central Council
Up to 2500 Members	: Rs. 1,000/-	1
Above 2500 Members	: Rs. 2,000/-	2

For Federations	Annual Subscription		Rep in Central Council
Up to	5,000 Members	Rs. 3,000/-	2
5001 to	10,000 Members	Rs. 4,000/-	3
10001 to	20,000 Members	Rs. 5,000/-	4
20,001 to	50,000 Members	Rs. 8,000/-	6
50,001 to	1,00,000 Members	Rs. 10,000/-	8
1,00,001 to	2,00,000 Members	Rs. 12,000/-	10
2,00,001 to	3,00,000 Members	Rs. 14,000/-	12
Above	3,00,000 Members	Rs. 15,000/-	15

Subscription for the Institution shall be Rs. 2,000/- Per Year.

(Particulars of D.D. in Favour of AISCCON:

No. _____ on _____ Bank, _____ Branch)

8. Our Representatives on AISCCON Central Council shall be :

(Give Name, Address & Telephone No.)

i. _____

 _____ (Phone No. _____)

E-mail _____

ii. _____

 _____ (Phone No. _____)

E-mail _____

iii. _____

 _____ (Phone No. _____)

E-mail _____

(Attach a sheet for more representatives, if an).

Please acknowledge receipt.

Yours in Co-operation,

Rubber Stamp of the Federation /
 Association / Institution

Place : _____ Designation : _____

Note; Cheque / DD should be drawn in the name of AISCCON

Model ELECTION RULES for Guidance.

A) Election for the posts of Central Council from Patrons etc. Constituencies.

Election for the posts of Central Council members from Privilege Member/Chief Patron/ Grand Patron/ Patron Constituencies will be conducted in the election year as under:

- i. The Executive Committee shall nominate in the month of March of the election year, a Returning Officer and a Additional Returning Office, which will be approved by Executive Committee, after getting their consent in writing. They will have to give an undertaking that the nominated officers will neither contest the election nor propose or second any candidate and shall do this work honorary and impartially.

They are required to be members of an affiliated Federation/ Association.

- ii. Secretary General will provide an up to date list of Privilege Members, Chief Patrons, Grand Patrons and Patrons to the Returning Officer in the month of April of the Election year. This list will be exhibited on Notice Board of the Registered Office of AISCCON.
- iii. The Returning Officer will send Form for contesting the election of members in Central Council from Privilege Member, Chief Patron, Grand Patron and Patron Members Constituencies separately; to all concerned.
- iv. The Returning officer will draw election schedule and communicate to all concerned along with the Form as per (A) above. He will also indicate number of candidates to be elected in each constituency.
- v. The nominations received in the prescribed Form (E.R.2) will be scrutinized and a final list prepared which will be put up on the Notice Board at the Registered Office of AISCCON.
- vi. The eligible candidates will be given seven days if they wish to withdraw their candidature.
- vii. After expiry of the period allowed for withdrawal, the Returning Officer shall publish and notify the final list of candidates contesting the election from Privilege Members, Chief Patrons, Grand Patrons and Patrons constituencies.

viii. The Returning Officer will send ballot paper (Form ER-3) to all voters along with a self addressed envelope. Only the ballot paper sent by the Returning Officer will be valid.

If the number of nominations exceeds the number of posts for various Constituencies, then the election shall be held as provided in the Rules. The names of candidates in the ballot paper shall be arranged in alphabetical order in English with surname appearing first. The ballot paper and the counter-foil shall have serial number, seal of AISCCON and signature of the Returning Officer.

ix. The filled in ballot papers will be sent to the Returning Officer by Registered or speed post/courier service or hand delivery.

x. The ballot papers will be opened on the scheduled date in the presence of contesting candidates or their representatives.

xi. The required numbers of candidates securing maximum votes in each constituency will be informed along with their name and address to Secretary General.

B) Election for the posts of Executive Committee

i. The Secretary General will include the names of elected members from Patrons' Constituencies in the list of Members of Central Council, and prepare and notify the Central Council, who will be voters for election of posts various office bearers as per clause 13, i.e. Elective Posts of AISCCON. This should be complete by 15th July.

ii. The Returning Officer will draw Election Schedule and communicate it to all Central Council Members along with Notice inviting nominations for the elective posts. The prescribed form /Form ER should be duly proposed and seconded by the existing C.C. members.

Suggested Election Schedule

Last date of receipt of duly filled in Nominator.	30 th July
Scrutiny of the Nominations	1 st Aug.
Communicating the list of valid nominations to the candidates and last date of nominations	10. Aug.
Posting of ballot papers to CC members	12 th Aug.

Last date of receipt of filled in ballot papers.	15 th Sept.
Counting of votes	17 th Sept.
Declaring the result by Returning Officer Around in Annual CC meeting; on or around	20 th Sept.

However if the number of nominees exceed the number of posts then only elections will be held as above,

- iii. The voting at the elections shall be by secret postal ballot. Only the ballot paper supplied by the Returning Officer shall be valid. The names of the candidates in the ballot paper shall be arranged in alphabetical order in English followed by Hindi with surname appearing first. The ballot paper and its counterfoil shall have serial number, seal of AISCCON and signature of the Returning Officer. There will be only one ballot paper for all elective posts.
- iv. The ballot paper will contain instructions for voting and for sending the ballot paper to the Returning Officer.
- v. The ballot paper duly completed by the voters (CC members) shall be placed in the smaller envelope provided by the Returning Officer and closed. This closed envelope shall be placed in the self addressed larger envelope and sent to the Returning Officer by Registered/Speed Post, Courier service or hand delivery. In case of hand delivery, the Returning Officer shall give a receipt.
- vi. The Returning Officer shall keep a record of receipt of the self addressed envelope, envelopes containing the ballot papers and the ballot papers (on the day of counting). The Counting will be done as per election schedule. Contesting candidate or his/her authorized representative, if any, may be present at this time. The candidate will have to give an authority letter to the representative. Only one representative of the candidate will be allowed in the counting hall
- vii. The Returning Officer shall record the reasons for declaring any of the ballot papers as invalid with his signature and date and keep them separately.

viii. The Returning Officer shall submit a Report to the President AISCCON signed jointly by him and the Additional Returning Officer giving the following information:

- a) No. of ballot papers issued.
- b) No. of ballot papers received in time.
- c) No. of ballot papers declared invalid.
- d) No. of ballot papers received after due date.
- e) No. of votes polled for each post.
- f) No. of invalid votes.
- g) No. of unused ballot papers.

ix. If the number of candidates is less than the number of posts to be elected, the vacant post shall be filled in by co-option in the Annual CC meeting. The co-opted posts will have the same status of elective posts.

x. All records pertaining to the election shall be carefully preserved by the newly elected Secretary General for a period of 3 (three) months and destroyed thereafter. However if the results of the elections are disputed, these records shall be preserved until final decision of the dispute.

xi. In case of any dispute, a Committee consisting of President, one Vice President and the Advisor will look into it and give final decision which will be binding to all.

Executive Committee may recommend any change in the Election Rules. They will be implemented after approval by Central Council.

The new President shall declare the order of seniority of the Vice Presidents and the Jt. Secretaries.

Immediate Past President and Secretary General shall be ex-officio member of the Executive Committee.

Chief Editor, Secretary cum Managing Editor and Treasurer of AISCCON News shall be permanent invitees in the Executive Committee Meetings.

Note:

The Central Council, on recommendation of the Executive Committee, has all the powers to modify the Election Rules, as and when required.

AISCCON NEWS COUNCIL

1. This House Journal of AISCCON shall propagate the policies of AISCCON, highlight the activities and information in various fields relating to Senior Citizens. It shall also cover the activities of State Federations and Associations of Senior Citizens. Generally it shall cover the information of interest to Senior Citizens.
2. The Council shall be headed by Chairman and shall comprise of Chief Editor, Managing Editor & Secretary, Treasurer and six members. President, Secretary General and Secretary Finance of AISCCON shall be ex- officio members of the Council.
3. Chairman shall be nominated by the Executive Committee. Chief Editor and Managing Editor & Secretary and Treasurer shall be nominated by Chairman in consultation with President AISCCON. They shall be in office for a term of 3 years, which shall be co-terminus with Executive Committee. Six members shall be selected by Chairman in consultation with Chief Editor and Managing Editor & Secretary.
4. The Council shall meet at least 4 times in a year. The Chairman (in his absence, Chief Editor) shall preside over the meetings.
5. The Managing Editor & Secretary will be in charge of the office of the Council and shall look after all correspondence. Treasurer shall maintain all accounts of AISCCON NEWS Council. The Bank Accounts including Fixed Deposits., if any, shall be operated jointly by the Treasurer and Chairman or Managing Editor & Secretary.
6. Financial Year of the Council will be the same as that of AISCCON. The Annual Report and Statement of Account shall be submitted by Managing Editor & Secretary or Treasurer in the meetings of Executive Committee/Central Council. These Statement of Accounts shall be given to Treasurer AISCCON for incorporating in the accounts of AISCCON.
7. The Chairman, Chief Editor, Managing Editor & Secretary and Treasurer of the Council will be ex-officio members of the Executive Committee and Central Council of AISCCON. These office bearers are required to be members of affiliated Federations or Associations.

8. The amount of Annual or Life subscription of AISCCON News/ आइस्कॉन समाचार shall be recommended by the AISCCON News Council, from time to time, and approved by the Executive Council AISCCON.
9. The Council shall raise its own funds by subscriptions, donations and advertisements.
